

eVoucher Update

The Eighth Circuit Court of Appeals announces it is live on eVoucher, effective June 1, 2015.

All attorneys appointed under the Criminal Justice Act with pending cases in the Court of Appeals will receive an appointment in eVoucher. Counsel will receive an email in each of their cases with the link to the eVoucher program, a login and password, and instructions for signing on and completing the attorney's profile and billing information. A social security number is required for all attorneys, even if counsel has a pre-existing agreement with counsel's law firm for tax reporting purposes.

Additional information and instructions for creating and completing a voucher for payment are contained on the court's website under CJA Information and as links in the eVoucher program.

Counsel with completed cases may submit a paper voucher up until June 12, 2015. Beginning June 15, 2015, all vouchers must be submitted in eVoucher. At the end of the case, counsel may provide a summary of work completed before June 1, 2015, and upload as a PDF document the worksheets/time records for work performed prior to June 1, 2015, in eVoucher. Counsel will then provide a total for time per rate period in the Services Section. Counsel should also attach a scanned copy of the completed paper voucher with the total services and expenses for work performed before June 1, 2015. Work performed after June 1, 2015, should be added to eVoucher by date performed.

A link to the eVoucher program may also be found on this court's website under CJA information.

For questions, call Diane Hogenmiller or Robin Weinberger at 314-244-2400